

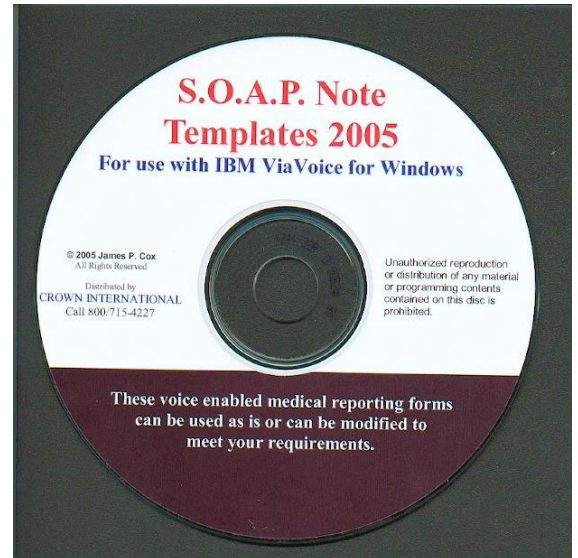
# SOAP Note Templates 2005

Speech Enabled Medical Reporting Forms  
For use with IBM ViaVoice for Windows release 10

Soap Note Templates 2005 is compatible with IBM ViaVoice Professional (Pro USB only) Release 8, 9, 10 and 10 Rev B.

This CD contains 62 Templates which are speech enabled multi-field medical reporting forms plus several speech enables macros. These templates cover a number of medical specialties. Over half of them were designed for a client in an OB/Gyn practice.

All of them have our new “**Automatic Electronic Signature**” that adds your signature block to your reports as you dictate them. If more than one physician shares the computer, this will append the signature block of the user that is logged in to the system.



Many of the fields contain a “Norm” or default entry (designed by physicians) that is the most likely answer for that field. If the “Norm” answer applies, just skip that field. If it is not correct, then dictate your information which will automatically replaces the default answer. For example, if you have a “Cardio Exam” form with 50 fields (items that have to be checked) and you only found abnormal results for four items, all you have to do is dictate your findings for those four fields and you are done with that report.

Naturally, you would have dictated your patient demographic information first (or you staff could have this done before you start). You then correct any errors, save the report and print it. In fact, you could delegate correction and printing to your staff. This is possible because they can still hear what you dictated for that report.

You can use these reports as they are, or more likely, modify them to suit the way you practice. Additional report templates can easily be created by you or we can do then for you. My e-book “How to Master IBM ViaVoice 4th Ed” on CD contains information on this procedure.

**C.M.S. will allow reports that are done this way.** Norm answer are acceptable as long as there is evidence that where needed, the information was dictated by the physician. In fact the system allows these norm answers to be changed by each physician so that they reflect the way you document your reports. However, you only have to change then on the master one time.



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